



# EAST VICTORIA PARK PRIMARY SCHOOL

*A Leading Independent Public School*

**SCHOOL VISION - Welcoming All, Attaining Excellence**

## EVPPS School Board Minutes of Meeting No 1, 2019

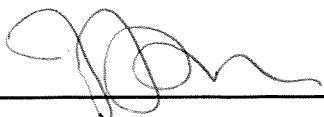
EVPPS Staff Room, Monday 11th March 2019 – 5.30pm

**ATTENDEES:** Jesvin Karimi (Chair), Tony Matheson (Principal), Julie Brewer (Deputy Principal), Lynda Fenton (Minutes), Blair Ranford, Lauren Garvey, Domenic Passalacqua, Dean Draper

<b>1.0</b>	<b>Welcome and Apologies</b>	<b>Action</b>
1.1	Opening and Welcome. The meeting was opened by Jesvin Karimi at 5.30pm.	
1.2	Apologies/Absentees. Kate Pittuck, Paul Valentino, Jackie Bisley, Sri Srinivasan	
1.3	Confirmation of Agenda. <b>The Board confirmed the agenda.</b>	
<b>2.0</b>	<b>Disclosure of Interests</b>	
	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting agenda.	
<b>3.0</b>	<b>Minutes of Previous Meeting</b>	
3.1	Review of Previous Meeting Minutes & Actions Arising BYOD findings & School Review Process to be tabled at a later date. Allied Services Hub – CEC – Tony advised that this is currently on hold. Kath Ward has spoken with the DG. Awaiting election results and possible funding. <b>Minutes accepted</b>	
3.2	Actions Arising No actions to be discussed	
<b>4.0</b>	<b>Priority items</b>	
4.1	<u>Changes to School Board</u> <b>Paul Valentino</b> has resigned his position with the Fathering Project and consequently, from the Board as a community member. <b>Kate Pittuck</b> has requested time off from the board to concentrate on family. Julie Brewer has offered to join the board in Kate's absence. <b>Chantel Hewitson</b> has resigned from the board due to work commitments.	
4.2	<u>2019 Thus Far – Tony Matheson</u> Tony has reviewed the term so far and acknowledged the work of Julie, Blair and Lynda in preparing the school for 2019. The year has begun on a positive note with the existing distributed leadership model being extended to include HASS and sustainability. The Welcome BBQ and classroom information sessions were well subscribed with many families attending. The P&C AGM was successful in electing the 2019 executive team, most of whom are now in their second year of service. Tony and Julie are looking to revamp the existing Staff Development Process for 2019 See-Saw has been now been implemented as a whole school tool used by teachers to communicate with families and share information. Most classes now have Parent Representative and Tony will meet with them all in the near future. NAPLAN on-line is on-target for testing in term 2.	

4.3	<u>School Building Upgrade</u> Two meetings have been held this year to finalise plans and décor for the upgrade which is scheduled to begin in April/May of this year. A meeting on 18/03/19 will discuss the logistics of the upgrade and temporary accommodation during the works. Concerns are held over the placement of the admin team in the library and disruption during the upgrade.	
4.4	<u>Business Plan 2019 – 2021</u> Tony has begun preparation for the Business Plan which will reflect the Department of Education's policies, plans and directions. Staff will be involved in the development of the Business Plan which will reflect the whole school programs and initiatives. Tony would like to see mention of health and wellbeing at EVPPS and promote our school as a "Distinctive School" through the Business Plan.	
4.5	<u>AEDC 2018 Results</u> The Australian Early Development Census (AEDC) is a 3 yearly census conducted by the Australian Government of all children in their first year of full time schooling. The information is used to identify communities where families and children may require additional support. Tony provided an overview of the data collected on students at EVPPS over the past 9 years.	
4.6	<u>Protective Behaviour Support</u> Blair is continuing to lead the PBS initiative into 2019. He is investigating options (DOJO) for giving out rewards which will be more meaningful and better able to track specific behaviours. PBS values are advised to teachers early to enable them to incorporate them into their planning and a PBS assembly will be held each Monday after the Friday assemblies. Blair is investigating social and emotional resources to enhance the program, along with sourcing prizes from the community.	
4.7	<u>Board Training</u> Jackie Bisley attended training at Victoria Park Primary School and advised (through Jesvin) that it was relevant and clarified the role of the board and members. Jesvin confirmed that all board members had undertaken on-line training in 2018.	
<b>5.0</b>	<b>Reports and Operational Matters</b>	
5.1	<u>Finance Report</u> Financial Reports: Preliminary One Line Budget and Student Centred Funding Statements were forwarded to the board prior to the meeting. The finance committee will meet on 12/03/19 to finalise the budget for 2019. <b>No concerns were raised by the board.</b>	
<b>6.0</b>	<b>Other Business</b>	
	Board Members introduced themselves and gave a brief overview of themselves and their interest in the Board. Tony reciprocated and provided background of his career and journey to EVPPS.	
<b>7.0</b>	<b>Next Meeting</b>	
	27/05/19 @ 5.30pm	
<b>8.0</b>	<b>Roundtable Evaluation</b>	
<b>9.0</b>	<b>Meeting Close/Adjournment</b>	
	The meeting was closed by Jesvin Karimi at 6.20pm	

(Chairperson)  
Jesvin Karimi



Date: 12 - 03 - 2019.