



EAST VICTORIA PARK PRIMARY SCHOOL

A Leading Independent Public School

30 Beatty Avenue
East Victoria Park WA 6100

Ph: (08) 6228 0700

www.eastvictoriaparkps.wa.edu.au

Meeting No.: 1 for school year 2025

Meeting Location: iCentre/ Library

Meeting time and date: Monday 17 March – 5:30pm to 7:00pm

| Time | Item | Description | Presenter |
|---------------|----------|---|-----------|
| 5:30pm | 1 | Welcome and Apologies | |
| | 1.1 | Opening and welcome (incl. Acknowledgement of Country)- Shannon Layer | Chair |
| | 1.2 | Attendance | Chair |
| | | Attendees: Shabnam Nasheri, Kyle Hammond, Shannon Laya, Andrew Wilkinson, Kim Knowles, Tim Keely, Lauren Garvey, Hannah Cox, Louise Gray Minutes: Louise Gray | |
| | | Absentees: Katie Keady, Janette Tuttle, Tess Dickson | |
| | 1.3 | Confirmation of Agenda | Chair |
| | 2 | Disclosure of Interests | |
| | 3 | Minutes of Previous Meeting | |
| | 3.1 | Review of Previous Meeting Minutes | Chair |
| | 3.2 | Actions Arising | |
| | | Complete the Board member profiles and update the webpage. Upload the 2024 meeting minutes and add this year's minutes. | |
| | 3.21 | Board Member Profiles - reminder | Chair |
| | 4 | Priority Items | |
| | 4.1 | School and P&C update | |

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| | | <p>A fair and reasonable implementation phase has been agreed upon for the introduction of the new faction T-shirts. The new T-shirts are not yet available in the uniform shop but will be added to the uniform list by the end of the year. A transition period of two and a half years has been set, with full implementation to be completed by 2028.</p> <p>Kim Knowles presented the QTS Partnership Initiative Showcase, highlighting the outcomes of the six-month project. The initiative began in response to data from Pre-primary On-entry assessments, which showed a strong and steadily improving literacy trajectory, while maths performance remained flat. To support school improvement in this area, the school reached out to Ranford Primary School, a high-performing school with a similar context. Ranford provided professional learning opportunities, including school visits for EVPPS Pre-primary staff and instructional coaches (Hannah Cox, Kate Kay, and Martha Walters). These visits focused on collaborative planning and observing effective practices. Ranford staff also participated in our planning days and School Development Days (SDDs), supporting the development of Learning Intentions and Success Criteria. During these collaborations, Ranford shared their use of the <i>Shaping Minds</i> Maths Curriculum, emphasising how it supports interleaving content. Transferring learnt content from short-term to long-term memory. With Ranford's guidance, Early Years staff developed an assessment cycle and engaged in collaborative planning. As part of the QTS initiative, our identified focus on 'Skill' was structuring and sequencing maths learning, while the focus on 'Will' centred around embedding Learning Intentions and Success Criteria in Maths from Pre-primary to Year 2, with plans to expand school-wide in 2025. In 2025, we will also implement a coaching cycle for all staff from Kindergarten to Year 6, focusing on the consistent use of Learning Intentions and Success Criteria in Mathematics.</p> | |
| | 4.11 | Student Council Reps Presentation – faction names | Hannah |
| | | Representatives from the SRC delivered a PowerPoint presentation to the school board, outlining the process they followed to initiate changes to the faction names. The presentation included details of the research and consultation undertaken. For each faction, students will vote on four options: two animals and two plants. | |
| | 4.12 | School Development Day – Shaping Minds | Kim |
| | | The focus of the School Development Day (SDD) was on key principles of Cognitive Science, including cognitive load theory, maintaining student attention and engagement, effective questioning, checking for understanding, and formative assessment. The next step will involve in-class demonstrations of daily reviews, with the goal of achieving consistent practice across the school. The <i>Shaping Minds</i> approach | |

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| | | aligns with the Department of Education's strategic initiative, <i>Teaching for Impact</i> . | |
| | 4.13 | Enrolment Update | Kim |
| | | An additional Kindergarten class was added this year, bringing the total student enrolment to 426 as recorded in the census. There have been very few new enrolments. Student withdrawals are primarily due to factors such as the rental market and visa-related circumstances. Some families have transferred their children to low-fee Catholic schools to avoid the \$14,000 international student fee, while others have sent their children back overseas to stay with extended family as the parents continue their studies in Australia. | |
| | 4.14 | P & C | Kyle |
| | | <p>The first P&C meeting of the year had a strong turnout, with many new families in attendance. The following office bearers were elected:</p> <ul style="list-style-type: none"> • President: Sarah Malacari • Vice President: Karen Gilgallon • Treasurer: Mike Mazur • Secretary: Paul Young <p>The Traffic Management Committee has convened to continue addressing congestion issues around the school. Attendance at the State Election Sausage Sizzle was lower than in previous years. The new gardener, Mick, was acknowledged for his efforts in preparing the barbecues, including setting them up and ensuring they were gassed and ready. Despite the lower turnout, a sufficient number of volunteers stepped forward, highlighting the growing school spirit and strong community engagement fostered through the P&C. Currently, correspondence to Minister Hannah Beazley regarding the proposed use of the Metronet laydown area as additional parking for EVPPS families is being finalised and will be sent within the next 24 hours. Informal conversations held during the state election indicated Minister Beazley is supportive of repurposing the laydown area to help ease traffic congestion and parking issues during school drop-off and pick-up times. However, she noted that elected councillors are prioritising green urban space, which may present a challenge in gaining broader support. The final letter will be presented to both the Mayor and Minister Beazley.</p> | |
| | 4.2 | Metronet letter | Andrew |
| | | Andrew's Metronet letter was presented and endorsed for submission to both the Victoria Park Councillors and relevant Ministers. | |
| | 4.3 | School Board | |
| | | Tess Dickson emailed a request to step down from the School Board, citing a conflict of interest. She suggested that the Board consider reaching out to the | |

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| | | elected Victoria Park Councillors to fill the community representative position. | |
| | 4.31 | Confirmed Meeting Dates | Shannon |
| | | Term 1 – 17 March 2025 Term 2 – 19 May 2025, 23 June 2025 Term 3 – 11 August 2025, 15 September 2025 Term 4 – 24 November 2025 | |
| | 5 | Reports and Operational Matters | |
| | | | |
| | 5.1 | Finance Report / School Budget update | Kim / Ally |
| | | The Cash Report only includes the balance sheet, as the Education Department has been slow in providing new funding. | |
| | 6 | Other Business | Chair |
| | | | |
| | 7 | Next Meeting | Chair |
| | | 19 th May 2025 @ 5.30pm | |
| 7:00pm | 8 | Meeting Close | Chair |

Shannon Laps 9/5/25