



EAST VICTORIA PARK PRIMARY SCHOOL

A Leading Independent Public School

30 Beatty Avenue
 East Victoria Park WA 6100
 Ph: (08) 6228 0700

www.eastvictoriaparkps.wa.edu.au

Meeting No.: 2 for school year 2024

Meeting Location: iCentre/ Library

Meeting time and date: Tuesday 30 April 2024 – 5:30pm to 7:00pm

Time	Item	Description	Presenter
5:30pm	1	Welcome and Apologies	
	1.1	Opening and welcome (incl. Acknowledgement of Country) Shannon offered an acknowledgement of country.	Chair
	1.2	Apologies / Absentees Attendees: Louise Grey, Julie Brewer, Shabnam Nasheri, Kyle Hammond, Shannon Laya (chair), Lauren Garvey (minutes), Tim Keely, Kim Knowles. Apologies: Katie Keady, Hannah Cox Sri Ayyalusamy.	Chair
	1.3	Confirmation of Agenda Shannon confirmed the agenda had been sent and received.	Chair
	2	Disclosure of Interests None.	
	3	Minutes of Previous Meeting	
	3.1	Review of Previous Meeting Minutes Confirmed the board were happy with the minutes of the previous meeting. Shabnam suggested that the minute taker is recorded each time – this was noted.	Chair
	3.2	Actions Arising	
	3.21	Petition update – see Metronet 4.2 Meeting with Hannah Beazley's office yesterday. To be discussed further later in the meeting.	Chair
	3.22	VASPA update Kim advised that to cater to the VASPA interschool carnival's, the sport curriculum was very restricted. Senior sport has been reinitiated on Wednesday	Kim

Time	Item	Description	Presenter
		<p>afternoon for years 4-6. and will focus on the VASPA sports, allowing regular sports class to look at other sports. Some parents have been involved in coaching, which has been a very positive experience. This means that we can continue to be involved in the interschool carnivals, which the kids love. Andrew made an observation that the skill level of the schools at the carnivals is very diverse. The previous discussion that Kim would discuss this with the other Principals for their insights. This seems to be largely related to the socio-economic makeup of the schools. Kim advises that the other schools are all happy to continue with the carnivals. Schools involved are Vic Park, Lathlain, Millen, East Vic Park, Bentley, Kensington. Shannon mentioned that there has been feedback from the kids that they are enjoying participating in diverse sports in the senior sports class. Tim concurred.</p>	
	3.23	Homework Policy update	Kim
		<p>There is no update from the school on this. The focus has been on the 1-year return for the public school review, which is on 1 August. Union action this year has meant it has not been possible to meet with all teachers other than PD days.</p>	
	4	Priority Items	
	4.1	School and P&C update	Kim
		<p>Kyle provided the P&C update: Meeting last night was good. The Easter raffle raised around \$2600 and was a great success. Mother's Day cake stall and raffle will be 10 May. Scitech family night also 10 May. This is not so much for fundraising but more for school community engagement. 40 tickets will be provided to the school to share with students and their families who may not have the resources to purchase tickets. This is a school exclusive event. Colour Run will be the last day of term 3. This will be brought in house instead of being hosted by a provider, who in the past have taken up to 40% of funds raised. A Bush Dance will be held on 9 November. Fundraising goal for this year is to support a refurbishment of the Junior Courtyard (similar to what was done in the Senior Courtyard a couple of years ago). There are new can and bottle recycling bins that have been delivered, which will be in the Senior & Junior Courtyards (accessible during the day). Funds from submission of the recyclables to the Containers for Change program will go back to the school. The Board offered thanks and congratulations to Kyle and the P&C. These events are fantastic, and it is wonderful to have a family / community event planned.</p>	

Time	Item	Description	Presenter
		<p>Kim provided the school update: Enrolments are now 425 which is well above expectations for this year. There are still enrolments coming in. Predominantly overseas students but also some locals.</p> <p>Term 2 has started well. Abby Kalphas (Kindy teacher) has gone on extended sick/ maternity leave. Allison Cutriis covering two days, we currently have a relief teacher for the remaining days and are seeking a contract replacements.</p> <p>Year 6's have returned safe and well from school camp. It has been a great success.</p>	
	4.11	School Development Day	Kim
	4.12	Communication Guidelines (see attachment)	Kim
		<p>On feedback from the Public School Review, a communication guideline has been developed. This was provided to the Board in advance of the meeting. Feedback from the Board that this is a good way to fill a gap, and to direct people to if they are unsure about communication protocols and methods. The document also sets expectation for parents about how to communicate with teachers and staff. This document is also helpful as an onboarding tool.</p> <p>Kim advised that the draft policy is still being reviewed by staff for their input.</p> <p>Kim will provide the final draft to the Board once staff input has been completed and integrated. It is not envisaged that there will be substantial changes.</p>	
	4.13	School Review in August	Kim
		Scheduled for 1 August. Board members may be asked to participate.	
	4.14	Mental Health and Wellbeing Project	Kim
		<p>The school received a \$15,000 grant for wellbeing. A working group has been formed: Kim Knowles, Serena Whisson (school psychologist), Eloise Moody (PBS), Deb Gerstorfer, Tristan Jones, Petra Hess.</p> <p>Working group is looking at the most recent wellbeing survey data from the school. In particular, the survey results indicated bullying is higher than in other schools.</p> <p>There is a new Student Behaviour in Schools Policy that has been introduced, and the school's PBS model will need to be updated. The working group is looking at this.</p> <p>A social emotional learning program is being sought. The Grow Your Mind program was previously trialed and not considered workable. The program should work in the preventative space – teaching skills to children to deal with issues that occur.</p> <p>Strong social and emotional skills and wellbeing support are part of the business plan (Quality Learning Environments).</p> <p>Feedback from recent input: important that staff wellbeing is supported, in order to support student wellbeing.</p>	

Time	Item	Description	Presenter
		<p>Kim shared the wellbeing continuum from the National Children’s Mental Health and Wellbeing Strategy. The school has done a lot of work in the area of “trauma informed practices”, and the school’s approach is that these practices are important for all students. Various teachers and staff are undertaking training programs to support this. Serena (school psychologist) is also a great support in this area.</p> <p>Feedback is that wellbeing is supported well through the school community, including psychologist, principal, deputies, class parent reps, SAER program. Areas to improve include: further development of staff wellbeing measures, update / review of PBS program, new social-emotional learning program.</p> <p>Query about whether current union action is having an impact in this area. Kim advised that the main impact is on meetings with staff (union advises no meetings outside school hours). About 10 staff are union members.</p> <p>Recent Australian study indicates that 1 in 4 children may have experienced childhood trauma. It is impossible to identify which children have experienced trauma. A whole-school approach is therefore essential.</p>	
	4.2	Metronet update	Chair, Andrew, Kim
	4.21	Email to Hannah Beazley’s office with petition	
		<p>Petition was presented to Hannah Beazley by email. Shannon, Andrew, Kim, and Lawson (head of Council for Ed Support) met with Hannah and representatives of Metronet.</p> <p>Andrew advised that it seemed like the message got across and that the representatives were receptive to our requests. Line markings were mentioned as an easy win. A black spot funding application is in progress (at arms length to the town) regarding the Mint St and Beatty Ave intersection. There is nothing on paper to confirm anything is moving forward but the discussion was meaningful and we have hope of progress. The most difficult part (clearing traffic from Beatty Ave) has no easy fix and this will likely be a long term issue.</p> <p>Shannon stated at the end of the meeting it was agreed that there would be timelines for responses on some items, which we can follow up on.</p> <p>It was not confirmed that the petition would be presented to Parliament. The question was asked twice and a clear response was not provided.</p> <p>Kyle advised that the P&C had also discussed Metronet. There is willingness from the P&C to provide support to the Board in this process. Julie Sprigg has volunteered to head a team to work with the Board.</p> <p>Kim, Shannon and Andrew agreed that it would be good to have P&C involvement to add weight to the school’s voice. While the meeting was positive, outcomes are yet to be reached. It appears that the</p>	

Time	Item	Description	Presenter
		<p>Town of Vic Park is ready to progress, but there are other parties involved, and the resurfacing of the road (again) has delayed this.</p> <p>Support has been mentioned to replace the fencing along the back of the school, however, again there is nothing in writing.</p> <p>It is important that everyone is on the same page. Andrew to draft a communication to the parents/ community to provide feedback on the petition. We have presented the petition, we have received some support but nothing in writing. Parents can be encouraged to contact their local member if they wish. Shabnam suggested providing some dot points that parents can include if they are writing. This letter can be shared with the P&C Metronet working group and the Ed Support Principal and Council chair.</p> <p>At this time we aren't advocating speaking to the press, or protesting.</p> <p>Andrew to draft a letter to the Vic Park mayor and councilors to provide an update and make sure everyone is on the same page.</p> <p>The long term issue with traffic and parking at the school must be addressed by the Department of Education. Kim has had two meetings in the next few weeks with Department reps hoping to help with improvement. Kim has been advised that she can request a parking audit. There will also be a traffic study as a result of the new demountable being provided (this is a new requirement). These will obviously take time to progress. In the meantime, there are changes that the Town of Victoria Park can make that will help make things safer. In the short term, line markings, even before the further resurfacing. In the longer term, a raised intersection at Mint & Beatty. In the very long term, there may be other adjustments that could be made (such as a roundabout at that intersection).</p> <p>It is important to continue to keep pressure on communications and following up on what has been discussed this week with Hannah and the other representatives. Shannon, Andrew and Kim will continue following up and will schedule another meeting with Hannah in approximately 6 weeks. Kim offered her thanks to Andrew and Shannon for their efforts in this space.</p>	
	4.22	Board Communication with parents and community	
		Included in discussion above.	
	5	Reports and Operational Matters	
	5.1	Finance Report / School Budget update	Kim / Lynda
		Board received. Not presented at meeting.	
	6	Other Business	Chair
		<p>Shabnam advised that her family will be leaving the school at the end of the year due to moving out of the area. She will therefore not be on the Board in 2025. She recommends Christian Hollyoak to replace her.</p>	

Time	Item	Description	Presenter
		He has expressed an interest in being on the Board. The family is keen to be involved in the school community, and his wife has joined the P&C.	
	7	Next Meeting	Chair
		27 May 2024	
7:00pm	8	Meeting Close	Chair

Sharon Kelly -
Board Member
20/05/2024