



EAST VICTORIA PARK PRIMARY SCHOOL
A Leading Independent Public School

30 Beatty Avenue
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Meeting No.: #1 for school year 2024

Meeting Location: iCentre/ Library

Meeting time and date: Monday 11 March 2024

Attendees: Shannon Laya (Chair), Kim Knowles (Principal), Louise Grey, Andrew Wilkinson, Srinivasan Ayyalusamy, Katie Keady, Kyle Hammond.

Apologies Julie Brewer, Hannah Cox, Shabnam Nasheri
 Lauren Garvey, Tim Keely.

1	Welcome and Apologies
1.1	The Chair opened the meeting with an Acknowledgement of Country
1.2	Apologies / Absentees – provided above.
1.3	Confirmation of Agenda
2	Disclosure of Interests
	No conflicts of interests were declared.
3	Minutes of Previous Meeting
3.1	Members: <ul style="list-style-type: none"> • approved the minutes from the previous meeting held 20 November 2023
3.2	Actions Arising
3.2.1	<ul style="list-style-type: none"> • Updated Terms of Reference completed
3.2.2	<ul style="list-style-type: none"> • Board membership to comprise: <ul style="list-style-type: none"> ○ 4 staff (excluding Principal) ○ 6 parents ○ 2 community members (one vacant)
3.2.3	<ul style="list-style-type: none"> • Petition completed – matter discussed further Item 4.6
4	Priority Items
4.1	School and P&C update <ul style="list-style-type: none"> • School update as below P&C update – new members recently appointed, including Sarah as President, Anita as Vice President and Mike as Treasurer. Events Committee has identified as busy calendar. Catherine as Secretary is stepping aside but may still have some involvement
4.2	Directions for School – School Development Day
4.3	Health and Wellbeing – Behaviour Management
	Student Behaviour Policy updates to include implementation of a restorative approach. This will include incorporations of social and emotional learning; and PBS.

4.4	Curriculum Improvement – Literacy and Writing
	<ul style="list-style-type: none"> Focus areas will include: Teaching for Impact, Year 3-6 Reading, ongoing use of Lexile reading material.
4.5	School Review
	<ul style="list-style-type: none"> Focuses areas include: <ul style="list-style-type: none"> Year-on-year progress: increased data availability, early childhood, increase in neuro diverse students Teaching quality: strengthen support for teaching, phonics direct instructions, low variance teaching, reduced red tape Building capability School attendance – some difficulties faced given high portion of students undertaking international family visits. One year return due on 1 August 2024. Focuses on Teaching Quality, and, Student Achievement and Progress.
4.6	Metronet update
	<ul style="list-style-type: none"> Discussion of next steps for advocacy. This will include further contact with Hannah Beazley, and broader stakeholders. One opportunity highlighted was for the post-construction restoration of John Bissett Reserve to include additional parent parking options, which could reduce some pressure further down Beatty Ave.
5	Reports and Operational Matters
5.1	Finance Report / School Budget update
	<ul style="list-style-type: none"> Principal provided an update on the finance and budget reports. There has been an increase in enrolments, though finances are tight this year, with an increase in the number of classrooms but these are not all quite full. Anticipate a further increase in the number of classes.
6	Other Business
	Staff members of the Board to be further considered.
7	Next Meeting
	The next meeting has been scheduled for 22 April 2024.
8	Meeting Close