



EAST VICTORIA PARK PRIMARY SCHOOL

A Leading Independent Public School

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EVPPS Board Minutes			
Time		Meeting No: 2 for 2020	Presenter
		Meeting Location: Staff Room	
		Meeting time and date: Monday 8 June 2020 – 5.30pm to 7:00pm	
Attendees: Lauren Garvey (Chair), Tony Matheson (Principal), Lynda Fenton (Minutes), Julie Brewer, Blair Ranford, Kate Pittuck, Sarah Bayley, Kylie Sullivan, Shannon Laya, Srinivasan Ayyalusamy, Jackie Bisley			
5:30pm	1.0	Welcome and Apologies	
	1.1	Opening and Welcome	Chair
		Lauren – Acknowledgement of country	
	1.2	Apologies / Absentees	Chair
		Simon Forrest. Dean Draper has resigned from the Board. The board has sufficient parent members and are not looking to recruit any further members. The board has been unable to formally acknowledge Jesvin Karimi's contribution to the board due to COVID. Week 9 & 10 assemblies will be parent invites for merit award winners only. We will wait until next term for thankyou at assembly.	
	1.3	Confirmation of Agenda	Chair
		<i>The Board confirmed the agenda.</i>	
5:35pm	2.0	Disclosure of Interests	
		The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting agenda.	
5:40pm	3.0	Minutes of Previous Meeting	
	3.1	Review of Previous Meeting Minutes	Chair
		<i>Minutes accepted by the Board</i>	
	3.2	Actions Arising	Chair
		No actions arising	
5:45pm	4.0	Priority Items	
10min	4.1	Wrap up of Covid-19 feedback	Chair
		The community has provided positive feedback to Lauren and Tony. They were happy to see teachers at the front of school and welcomed interaction with other parents and the ability to meet teachers they wouldn't necessarily meet in normal times. Drop off and pick up was smooth and the flow on affect was calming. Students with separation anxiety have improved and parents have been able to leave happily. Staff are positive and open to accepting change and processes even with additional workloads, and learning new technologies.	

		Parents reported having a better understanding of what was happening at school and being able to engage through on-line learning enabling them to support students in their school work. <i>Tony to liaise with staff opportunities to weave curriculum into see-saw and other communication.</i>	
5min	4.2	Terms of Reference & Info Pack 2020	Tony
		Emailed to Board members prior to meeting No1. No queries have been received by Tony, however, Board members are welcome to clarify at any time.	
5min	4.3	Funding Agreement 2020 & DPA	Tony
		Emailed to Board members prior to the meeting. The Funding Agreement outlines the principal's accountability for managing the funding to the school through the student-centred funding model (SCFM) and the one-line budget. The principal agrees to be accountable in using funding in the best interests of the students and the school. Due to COVID, this is not required to be submitted until September 2020. Shannon questioned the role of a Level 3 Classroom Teacher as a Targeted Initiative. Blair explained: exemplary teachers have the opportunity to further their careers whilst remaining in the classroom through sharing skills and experience to mentor other teachers and improve student learning. Applicants are required to submit a written application to prove competency levels and then prepare a 45-minute presentation. Initiatives include additional wages and release time for mentoring and leadership. Blair has been instrumental in coaching 3 L3 teachers and mentoring them through the process this year.	
5min	4.4	Health & Wellbeing Team - Update	Tony
		The H&WT is a Staff initiative to look after all staff at the school. Meetings have been disrupted and COVID resulted in a loss of interaction between staff. The focus is now on team building. The School Development Day last Friday was organised by Julie Brewer who put together an amazing race around Vic Park. A fun and educational tour on the history and community of Vic Park. Most staff attended and all enjoyed the day and learnt so much of the Town we live and work in. The previous week Ashlee Goodwin organised a Pizza lunch to reengage staff. Next meeting is this Thursday. Team members will be looking at fun events and days to reinforce positive school culture and staff wellbeing.	
5min	4.5	STEM Enterprise Partner School	Tony
		STEM (or STEAM) is a program which integrates all areas of science, technology, engineering, (Arts) and Maths in a project and enquiry based teaching where the subjects are woven together to enable students to develop 21 st century skills such as problem solving, creativity, communication skills, technology, enthusiasm, intercultural understanding and teamwork. It gives students tools to use independently in any situation and helps with resilience, critical thinking and problem solving. Because of COVID, this program has been delayed. A Webex meeting was held recently with all partner schools covering background and expectations. Karen Rundle and Tony participated.	

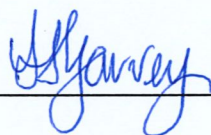
		<p>Next step is to obtain baseline data to measure where our current levels of understanding and participation of STEM/STEAM are. Karen is creating a survey for students and staff to gather information.</p> <p>In August a face to face meeting is planned with schools in the program with guidance from the Pioneer school to plan our direction forward.</p> <p>The Partnership program includes \$5000.00 to be used for PL and relief over 2020 and 2021 and possibly into the future.</p>	
5min	4.6	SAER (Students at Educational Risk) - Update	Julie
		<p>Julie has provided an outline of the clearly defined SAER processes at EVPPS to identify students at risk. Schools receive Disability resourcing based on requests and diagnoses. (Eg Autism, global delay), however not all conditions are eligible for funding. Our school has identified 54 students requiring learning support who are not funded. Our Special Needs EAs are attached to classrooms to support all students, not just those who receive funding. SAER also includes gifted students.</p> <p>EVPPS has 3 tiers of intervention.</p> <p>L1 – whole class approach – Programs like Initialit PP-yr2</p> <p>L2 - Identified students are given additional support - minilit (y2), Currently we have insufficient staff to meet the program successfully which involves small groups of 4, 3 times a week. School is still recovering from COVID and will evaluate any additional staff requirements next term.</p> <p>There is currently no specific intervention program for numeracy support. Tony advised that teachers differentiate in class and there is no equivalent program for maths. Literacy is important as it is required to understand maths and other curriculum areas.</p> <p>L3 – students with diagnosis requiring higher support. School Psych, Serena Whisson and Julie engage with parents to support students. Can also include students with attendance and behavior concerns.</p> <p>Staff create a SAER profile for all new students from K – 6. The SAER file records students' progress over the years and interaction between families. This ensures students background is known as students move through the school. Data is obtained from Best Performance to monitor progress and documented plans cater for educational needs. Teachers are provided with upskilling and support to manage these students and attend PL on Specific programs. School can access support for particular students, SSEND, SSENb.</p> <p>The WA Model of support is in class remediation – no specialist teachers, however staff who deliver programs are trained in the program. Otherwise, outside agencies support students with specific learning issues.</p> <p>Staff have Gatekeeper training to recognise and support staff and others at potential risk of Suicidal or other behaviors experienced when disclosure is made. Agencies support the</p>	

		<p>school: CDS, Ed connect, CPFS, Anglicare, Mercycare, Jo Davies – School nurse.</p> <p>Serena and Julie reviews all students weekly, case conference with parents, PL for staff regularly, Julie also produces timetables for SNEAs and minilit/multilit support. SNEA's meet on Tuesday afternoon to share strategies and view webinars.</p> <p>EVPPS recognises that is it not supporting GIFTED students as well.</p> <p>Best performance data provides the information to on student achievement and identifies students who could be challenged further. Current programs to support gifted students include: sustainability leaders, Lego club, STEAM, solar challenge.</p> <p>Integration with ESC is usually specialist classes to assist students with social integration. Some of our students attend classes at the ESC.</p>	
10min	4.7	Aboriginal Cultural Standards Framework / RAP	Julie
		<p>The Aboriginal Cultural Standards Framework sets expected standards for all staff when working with Aboriginal students, their parents and families, and communities,</p> <p>EVPPS's Reconciliation team are working toward a RAP (Reconciliation Action Plan) based on relationships, respect and opportunity in the classroom and community. Simon Forrest will support the team in the RAP. Possibility of support from the Wirrapunda foundation and Wirra club.</p> <p>Biggest challenge is unlearning to relearn.</p> <p>Local Noongar artist Seantelle Walsh has painted our Sea container and we have been unable to celebrate this artwork. Julie has asked permission to use the artwork, "Always was, always will be" as a part of the school and for Seantelle to engage with the students. It will be as an iron on transfer for students to use on shirts for NAIDOC.</p> <p>Other options being investigated include school signage in Noongar and a 6 seasons garden ion the senior courtyard.</p> <p>Reconciliation week: all students were given the opportunity to spent 10 minutes in silence standing on country.</p> <p>NAIDOC will be celebrated in week 10.</p>	
5min	4.8	PBS Update	Blair
		<p>Currently linking lessons to the aboriginal cultural framework. Blair will survey staff and students to see engagement in the last week of term and has been modelling to staff to incorporate in their teaching.</p> <p>Next term, technologies will be introduced into lessons also.</p>	
6:40pm	5.0	Reports and Operational Matters	
5min	5.1	Finance Report	Tony/ Lynda
		Financial Reports: Operational One Line Budget and Cash Report were forwarded to the board prior to the meeting. No concerns were raised by the school board concerning school budget.	

		The 2020 finance committee has new members from across the school and some who have participated before. Current planning includes upgrading undercover area projector, defibrillator, emergency evacuation plans, senior courtyard,	
6:45pm	6.0	Other Business	Chair
		<p><u>New Community Board Member – Tony/Lauren</u> Shabnam Nasheri is keen to join the board as a community member. Shabnam has a broad experience and contacts with community and the public sector commission. As a volunteer she has initiated and developed virtues programs for juniors and empowerment programs for teens, is a member of the local Baha'i assembly of Belmont and represented the community at numerous events.</p> <p>Professional experience includes providing strategic planning and governance with the public service and People, culture and diversity.</p> <p>Community members are invited to support the directions of the school and business plan priorities</p> <p><i>The Board has agreed that Shabnam be invited to join as a community member.</i></p>	
6:50pm	7.0	Next Meeting	Chair
		31/8/20 5.30pm	
6:55pm	8.0	Roundtable Evaluation	Chair
		Congratulations on a successful meeting – Lauren.	
7:00pm	9.0	Meeting Close	Chair
		7.15pm	

Chairperson)

Lauren Garvey



Date:

11/6/2020

