



# EAST VICTORIA PARK PRIMARY SCHOOL

*A Leading Independent Public School*

**SCHOOL VISION - Welcoming All, Attaining Excellence**

<b>EVPPS School Board Minutes of Meeting No 4, 2019</b> <b>EVPPS Staff Room, Monday 18th November 2019 – 5.30pm</b>		
<b>ATTENDEES: School Board:</b> Jesvin Karimi (Chair), Tony Matheson (Principal), Julie Brewer (Deputy Principal), Blair Ranford, Lynda Fenton (Minutes), Kate Pittuck, Lauren Garvey, Kylie Sullivan, Jaqueline Bisley, Sarah Bayley, Shannon Laya.		
1.0	Welcome and Apologies	Action
1.1	Opening and Welcome. The meeting was opened by Jesvin Karimi at 5.30pm.	
1.2	Apologies/Absentees. Sri Srinivasan, Dean Draper	
1.3	Confirmation of Agenda. <b><i>The Board confirmed the agenda.</i></b>	
2.0	Disclosure of Interests	
	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting agenda.	
3.0	Minutes of Previous Meeting	
3.1	Review of Previous Meeting Minutes & Actions Arising <b><i>Minutes accepted</i></b>	
3.2	Actions Arising No actions arising.	
4.0	Priority items	
4.1	<b><u>Welcome to new Board Members</u></b> Jesvin welcomed new Board Members: Sarah Bayley and Shannon Laya who were given the opportunity to introduce themselves.	
4.2	<b><u>DPA/Funding Agreement</u></b> A copy of the signed Delivery and Performance agreement for 2019 was distributed by email to board members on 26/09/19.	
4.3	<b><u>NAPLAN 2019 Results - Update</u></b> All NAPLAN results for 2019 have now been received and Board members were given copies of graphs showing performance 2015-2019. Results are generally positive and give clear areas for focus as a school. Staff and admin have used the data as part of operational planning for 2020.	
4.4	<b><u>PEAC 2019 Results- Update</u></b> All year 4's were tested for PEAC (Primary Extension and Challenge) in term 3 but none were successful in gaining acceptance into the program. Only students who received a score of 98% or more were successful. Some students from EVPPS came close to this result and were disappointed in not being accepted. EVPPS will continue to support and provide extension opportunities for students in 2020. 16 year 4 students have been accepted into the School of Instrumental Music (SIM) program for 2020.	
4.5	<b><u>Staffing and Rooms 2020 - Update</u></b> The staffing profile for 2020 will be similar to 2019. We will be hiring a science specialist to release Blair Ranford for 1 extra day per week to develop programs and support staff at the school. The Education Support Centre (ESC) has experienced an increase in enrolments in 2019 & 2020 putting pressure on their existing class space. In 2020, the ESC will expand into Rooms 11 & 12. EVPPS will be receiving 2 new demountables to accommodate these classes.	



	Whilst we await these demountables, classes will relocate to the current demountable staff room and iCentre.	
4.6	<b>School Development Days 2020</b> School Development Days (SDD) for 2020 will follow the same schedule as previous years – at the beginning of each term. Dates as follows: Term 1 – 2 days – 30 and 31 January Term 2 – 1 day – 28 April Term 3 – 1 day – 20 July (Curtin Education Community Day) Term 4 – 2 days – 12 October and 18 December. <i>The Board has ratified the SDD dates for 2020.</i>	
4.7	<b>eSAT/School Review - Update</b> eSAT (Electronic Self Assessment Tool) was submitted on 12/11/19. Tony, Julie and Blair have compiled evidence and comments on the various domains of relationships, data, learning environment, teacher quality and resourcing. Input has also been received from other staff. Reviewers will attend the school on Wednesday 20/11/19 and meet with community members, students and staff to assess and validate the information provided. Results will be provided soon after the review and shared on the school website.	
4.8	<b>Business Plan</b> A draft of the business plan was distributed to all members. The design is not final and images/photos are still to be decided on. This should be finalised in the next couple of weeks and be ready for printing. The website is also nearing completion. Thanks were given to Julie Brewer for her work in this design.	
4.9	<b>PBS Update</b> Blair is collating data on the Health and Well-being survey provided to students in years 4 – 6. Data is pleasing so far and confirms the positive impact of PBS (Positive Behaviour Support).	
<b>5.0</b>	<b>Reports and Operational Matters</b>	
5.1	<b>Finance Report</b> Financial Reports: Operational One Line Budget and Cash Report were forwarded to the board prior to the meeting. Current spending is in line with the budget. <b><i>No concerns were raised by the board.</i></b>	
<b>6.0</b>	<b>Other Business</b>	
	<b>Nominations for Board</b> Lauren has advised that Barry McGuire is unable to commit to joining the board at this time, but will follow up with 2 other contacts who may be interested. Shabnam Nasheri is still interested in joining the board should the option arise. Jesvin will contact Sean Nannup for interest. Julie has connections with the Wirrapunda foundation who may also be interested. <b>New Board Members</b> New board members will need to obtain screening and look at the on-line training on the Department's website. Options available for training will be advised.	Jesvin will forward screening details via email.
<b>7.0</b>	<b>Next Meeting</b>	
	Monday Week 7 each term @ 5.30pm – Staff Room 16/03/20, 8/6/20, 7/08/20, 23/11/20.	
<b>8.0</b>	<b>Meeting Close/Adjournment</b>	
	The meeting was closed by Jesvin Karimi at 6.35pm	

(Chairperson)  
Jesvin Karimi

Date:

20-11-2019